

Mimecast's Daily Digest Email

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Basic information about Mimecast's Daily Digest Emails.

Breakdown of Mimecast's Daily Digest Emails

You can view and control your quarantined emails via Mimecast's daily digest emails, which are sent twice (2x) a day directly to your inbox. Each digest email includes a summary of messages currently being held for review, in a "hold queue," and looks similar to this:

From: Mimecast Administrator <mailto:noreply@companydomain.com>
Sent: Monday, November 14, 2016 12:01 PM
To: user@companydomain.com
Subject: Messages on hold for user@companydomain.com

The following messages, addressed to you, are currently on hold within the Mimecast service awaiting further action.

For further instructions on how to use the links associated with each email, please review the following points:

Release: This will release the current email On Hold to your Inbox, but future emails from this sender will still be placed On Hold
Block: Rejects the email, and adds the sender's address to your personal Block list to block future emails from this sender
Permit: Delivers the email to your Inbox, and adds the sender's address to your personal Permit list, so future emails are not put On Hold (for SPAM management policies only)

For more information on the Mimecast digest, please refer to this [article](#)

Please click [here](#) to access your Personal Portal.

Please contact [Tabush Helpdesk](#) if you have any questions

From	Subject	Date	Reason	Release	Block	Permit
it-reg@news.zdb2bmail.com	Your Journey to the Cloud	2016-11-14 08:24	Spam Policy	Release	Block	Permit
nyne@canlo.com	Starts Today - Trial of Flight Special Offer!	2016-11-14 11:20	Spam Policy	Release	Block	Permit

Each message in the list should be actioned individually.

OPTIONS:

- > **Release:** releases the message from the hold queue, and immediately delivers it to your inbox
- > **Block:** removes the message from the hold queue, but doesn't deliver the message to your inbox
- > **Permit:** releases the message from the hold queue, and immediately delivers it to your inbox

NOTE: You will only receive digest emails if there are new quarantined emails to review.

Need More Help? [Click Here!](#)