

# Reset your Boxtop Password

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If you are locked out of your account and need to reset your password please go here: <https://selfservice.goboxtop.com/>

If you already know your password and want to change it, please follow the steps below:

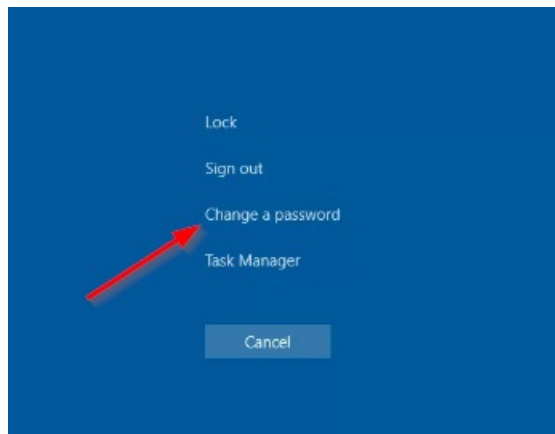
1. While inside of Boxtop press Ctrl+Alt+Del (can be done on your keyboard or from the top dropdown menu)



OR



2. From the menu options select "Change a Password"



3. Enter in your current password followed by the new password you want to change to and hit enter.

4. Your password is successfully changed.

The password must meet the following requirements:

- Contain at least 6 characters
- Include uppercase and lowercase letters
- Include a number or non-alphabetic character (for example: \$ # % !)
- Not contain the user's account name or parts of the user's full name

Need More Help? [Click Here](#)